

GRADUATE BULLETIN

1992-94



LAGRANGE COLLEGE
LAGRANGE, GEORGIA

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Please Note: This Graduate Bulletin is subordinate to the LaGrange College Bulletin which is published in September. All policies not specifically addressed in this Graduate Bulletin are those policies detailed in the annual Bulletin. This Graduate Bulletin details policies, procedures, degrees and courses that are unique to the graduate program. Inquiries regarding policies not covered should be addressed to the Dean of the College.

The College reserves the right to make modifications in the degree requirements, courses, schedules, calendar, regulations, fees and other changes deemed necessary or conducive to the efficient operation of the College. Such changes become effective as announced by the proper college authorities.

GENERAL INFORMATION

PURPOSE

The mission of LaGrange College is to provide a liberating academic environment in which students and faculty enjoy the adventure of higher learning. This mission provides a college environment that enables students to discover and value that which is excellent in life; an environment which produces graduates prepared to accept responsibility in contemporary society; and an environment distinguished by a faith in God and by an understanding of humankind's place in the universe.

Since 1831 many men and women, sustained by their faith in God and in humankind, have nurtured and promoted LaGrange College. These men and women have studied, taught, administered and given of their resources so that the mission of excellent Christian higher education would be realized at LaGrange College, a college associated with The United Methodist Church since 1856.

This mission of over 150 years has been the basis of the programs at LaGrange College. Today the College continues to seek ways to achieve this mission and fulfill its purpose:

...by emphasizing undergraduate education with a firm commitment to liberal arts. This is done through the strong general education curriculum and major programs. These major programs are in the liberal arts and sciences as well as other compatible professional areas.

...by offering, where resources permit, academic study in particular

areas specifically in response to current community needs. Currently these programs include nursing, graduate business administration, graduate teacher education, and social work.

...by fostering out-of-class enrichment (lectures, plays, exhibits, concerts, interest and honor groups) and extracurricular activities (intramural and intercollegiate athletics, religious organizations and opportunities, service organizations, social organizations, and student publications).

...by promoting healthy guided opportunities for physical activities.

...by offering opportunities for inter-cultural experiences in the academic and social programs.

...by striving to maximize student success through a strong academic support system, counseling and placement services.

...by seeking to attract and retain a faculty who are not only highly competent in their disciplines but who also identify with the mission of the College.

...by providing a constructive influence on the local area through contributing intellectual, cultural and social leadership; by offering educational opportunities to area citizens; and by encouraging faculty, staff and student participation in local organizations.

...by recruiting students who, through scholastic achievement and potential as well as personal motivation, have indicated their desire to undertake the LaGrange College program.

...by striving to increase the financial well-being of the College, supports existing programs, including Student Aid, and facilitates program development to meet changing needs and to achieve improvements in quality.

ACCREDITATION

As a coeducational, four-year liberal arts college, LaGrange College is fully accredited by the Commission on Colleges of the Southern Association of Colleges and Schools, approved by the United Methodist University Senate, and has membership in the National Association of Independent Colleges and Universities, the National Association of United Methodist Colleges, the Georgia Association of Colleges, The Council for Advancement and Support of Education, the Georgia Foundation for Independent Colleges, and the Association of Private Colleges and Universities in Georgia.

The Georgia Professional Standards Commission, which confers professional certificates upon college graduates meeting requirements in early childhood, middle school, or secondary education, has awarded highest approval to LaGrange College's program of teacher education.

The Department of Business and Economics is presently a member of the Association of Collegiate Business Schools and Programs (ACBSP), and is accredited by the body.

ADMISSION

Masters of Business Administration Program

Unconditional Acceptance

For unconditional acceptance, a student must submit the following:

1. Evidence of graduation from an accredited college or university with a bachelor's degree with a quality point average of at least 2.5 (on a 4.0 scale). A transcript must be obtained from each institution attended.
2. Score on the Graduate Management Admissions test must be submitted no later than the end of the third quarter following provisional acceptance into the program. A score of 450 is required for unconditional acceptance.
3. A list of three references.
4. A completed formal application with a \$20.00 fee.
5. A written essay describing the applicant's work experience and future career objectives.
6. Evidence of a minimum of two years of work experience.
7. Foreign students must submit a minimum score on the TOEFL exam of at least 550.
8. In addition to an interview with members of the Admission Staff, a second interview with members of the Business Administration and Economics department may be required.

NOTE: Applicants who do not meet all the requirements for admission into the MBA program may be accepted as non-degree seeking graduates. No more than 20 quarter credit hours may be taken under this student classification.

Other MBA (*Temporary*) Admissions Classifications

1. **Conditional:** if one or more of the above nine items is not completed (for example, the applicant has not yet taken the GMAT). This is a temporary status which will be changed when the item is completed. The item must be completed before a student has earned 20 hours of credit in the program.

2. **Probational:** if the application is deficient on one or more of the above nine items (for example, the applicant has an undergraduate grade point average below 2.5). Normally, this is a temporary status that will be changed when the student has demonstrated the ability to do satisfactory work. The student may take no more than 20 hours under this or any other temporary admissions classification.

3. **Non-degree:** if the applicant wants to commence graduate work before the graduate admissions committee has considered his/her application. To insure that this is a temporary status, the student may not take more than 20 hours under this or any other temporary admission classification.

Academic Load

Ten quarter credit hours is considered a full load. A petition to take more than 10 credit hours in a quarter must be approved by the Director of the MBA Program.

Transfer Credit

No more than 20 quarter credit hours of acceptable work (with a grade of B or better) taken within five years of admission into the MBA program may be transferred from another institution.

Masters of Education Program

Regular Admission

Prospective candidates for this program will be thoroughly evaluated and screened by an admission committee.

The student applying for regular admission to the graduate program at LaGrange College should follow the procedure listed below:

1. Make formal application to the Director of Admission.
2. Submit evidence of a baccalaureate degree from an accredited, four year institution or evidence of having completed all the requirements for the degree.
3. Submit an official statement of scores on either the GRE (aptitude section) or the NTE (NTE Core Battery Test) or the MAT not more than five years old.
4. Present evidence of having earned an overall GPA of 2.5 (on a 4.00 scale) with at least a 3.00 GPA for the last two years of college work.
5. Submit one official transcript from all institutions where undergraduate or graduate work has been done.

All documents, along with a non refundable fee of \$20.00 must be received by the College before final acceptance.

Conditional Admission

Conditional admission may be granted at the discretion of the Graduate Admission Committee to students who do not meet all of the above requirements. Students who were admitted in a conditional status must clear this status within

two consecutive academic sessions or terms (20 quarter hours).

Transfer Credit

LaGrange College will accept a maximum of 10 quarter hours of transfer credit from accredited graduate schools. All graduate credit must have been of a grade of B or better and must have been earned within five years of admission to the graduate program at LaGrange College.

FINANCIAL INFORMATION

Payment of Charges

All charges for the quarter are due and payable at registration, and each student is expected to pay at that time.

LaGrange College has no plan for making monthly or deferred payments. Realizing that some families prefer to pay charges on a monthly basis, the College has made arrangements with Academic Management Services to offer interested parents this type service. The plan is an agreement between the parent and the company; there is no involvement by LaGrange College in the agreement. For additional information, contact the Director of Financial Aid.

Expenses

1. Admission

<i>Application for Admission (not refundable)</i>	<i>\$ 20.00</i>
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2. Tuition- 1992-93

<i>(September 1, 1992-August 31, 1993)</i>	
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<i>A. Graduate (MBA, MED) Courses per quarter hour</i>	<i>150.00</i>
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<i>B. General Fees-Required of every Student Enrolled</i>	
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<i>(1) less than 12 hours</i>	<i>30.00</i>
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<i>(2) 12 hours and over</i>	<i>65.00</i>
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<i>C. Course Fees-Select Courses</i>	
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<i>Science Lab</i>	<i>50.00</i>
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<i>Computer Science Lab</i>	<i>40.00</i>
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<i>D. Audit (per quarter hour)</i>	<i>50.00</i>
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<i>All requests for audit courses must be approved by the instructor and Dean of the College.</i>	
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3. Fees - Miscellaneous

<i>Graduation (Regardless of Participation)</i>	<i>80.00</i>
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<i>Late Registration</i>	<i>20.00</i>
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<i>Personal checks failing to clear bank</i>	<i>15.00</i>
<i>Student Identification Card Replacement Fee</i>	<i>5.00</i>
<i>Documents Fee (International Students)</i>	<i>150.00</i>
<i>Parking Permit</i>	<i>5.00</i>
<i>Testing Fee (All New Students)</i>	<i>56.00</i>

4. Graduate students desiring to live on campus should refer to the undergraduate Bulletin for room and board charges and policies.

**Tuition and Fees for 1993-94 will be announced in June 1993 and become effective September 1, 1993.*

Refund Policy

No refund of charges of any nature will be made to any student who is suspended or dismissed for disciplinary reasons.

No refunds will be made for courses dropped after dates established by the school calendar.

In the event of complete withdrawal from college after registration, refund of tuition will be made from date of registration to date of official withdrawal on the following basis:

<i>Withdrawal</i>	<i>Regular School Year % Refund</i>	<i>Graduate Summer % Refund</i>	<i>7-Week Summer % Refund</i>
<i>During Drop/Add</i>	<i>100</i>	<i>100</i>	<i>100</i>
<i>Within 14 days</i>	<i>80</i>	<i>40</i>	<i>60</i>
<i>Within 21 days</i>	<i>60</i>	<i>no refund</i>	<i>40</i>
<i>Within 28 days</i>	<i>40</i>		<i>no refund</i>
<i>After 28 days</i>	<i>no refund</i>		

GENERAL ACADEMIC POLICIES

Class Attendance

Students are expected to attend all class sessions. If a student must be absent, all matters related to student absence, including make-up work, must be arranged with the professor. The course syllabus makes a clear statement about policies related to absences.

Students are expected to be present for all quizzes or final examinations, unless the reasons for absence are acceptable to the professor.

Probation and Dismissal

A. Probation

A graduate student whose cumulative GPA falls below 3.0 at the end of a quarter or who fails to make sufficient academic progress will be placed on academic probation. The students will receive a letter from the Registrar informing them of their status. Students may remain on academic probation for two quarters. These students are no longer on probation when their cumulative GPA becomes 3.0 or above. In the event that their GPA does not rise to 3.0 or above within two consecutive quarters from the date of academic probation, the student is subject to dismissal from the college. Only graduate courses taken at LaGrange College will be used to compute GPA. Students who are dismissed for academic reasons must appeal their dismissal to the Dean of the College within ten (10) working days following receipt of their notice.

B. Dismissal

Graduate students may not be dismissed from graduate studies for academic reasons unless they were first placed on academic probation. Graduate students who have been dismissed from graduate studies will not normally be readmitted unless it is mathematically possible that they can achieve a GPA of 3.0 or above prior to completing standard degree requirements.

Plagiarism and Cheating

Cheating is defined as providing or receiving any assistance not authorized by the professor in the completion of any assignment inside or outside the classroom.

Plagiarism is defined as the portrayal of the ideas of others by a student as if it were his/her own work. Two types will be described: The first consists of copying the work of others or very slight paraphrasing. The second type of plagiarism is considered less serious and involves errors in acknowledgement or sources due to the students lack of knowledge of the proper manner in which academic sources are cited.

Cheating or plagiarizing will be treated in a serious manner. If any student is aware that cheating or plagiarizing has occurred, he/she must report it to the professor. If cheating or plagiarizing have taken place the following procedure will be followed:

a. The faculty member will notify the student of his/her suspicion. In the event that the student admits to the charges, the professor will inform the student of the action to be taken.

b. In the event that the student denies the accusation, the professor will decide on the action to be taken. The professor then informs the student that the decision may be

appealed by the student to the Department Chair following the procedures outlined in the Academic Appeals section of this bulletin.

Academic Appeals

Graduate students at LaGrange College have the right to appeal academic decisions including grades. Appeals by students must be in writing and the response to the student must be written. Appeals must first be submitted to the level which originated the decision. Appeals should be filed in the following order if not resolved at a lower level, professor, Division Chair, Dean of the College, the Graduate Council, and ultimately, to the President. As an example, an appeal of a grade must be submitted to the professor who assigned the grade. An appeal of a departmental policy or decision must be submitted to the department. An appeal of a college requirement must be submitted to the Dean of the College.

DEGREE REQUIREMENTS AND COURSES

Master of Business Administration

Statement of Purpose

The Master of Business Administration program is designed to provide area residents an opportunity to advance their business education while maintaining full-time employment. There are two primary purposes of this program. The first is to help students increase their understanding of and effectiveness in the key current and emerging managerial concepts and functions which can contribute to improved managerial performance. The second is to help students enhance the personal skills and capabilities which are important to their personal professional growth and advancement.

MBA Course Work Requirements.

1. Foundation Courses: These may be exempted in whole or in part upon the evidence of satisfactory undergraduate preparation.

BuA 501 Accounting Fundamentals
BuA 505 Computers in Business I
BuA 511 Micro-macro-economics
BuA 521 Management & Human Behavior
BuA 531 Marketing Fundamentals
BuA 541 Finance Fundamentals

2. Degree Requirements - Level I

BuA 603 Quantitative Methods of Management
BuA 621 Organizational Behavior
BuA 622 Social and Legal Environment of Business
BuA 631 International Business
BuA 636 Marketing Management
BuA 642 Managerial Finance

3. Degree Requirements - Level II Electives
(four courses required)

BuA 600 Effective Business Communication
BuA 601 Managerial Accounting
BuA 606 Applied Decision Sciences

BuA 609 Computers in Business II
BuA 612 Managerial Economics
BuA 615 Managerial Macroeconomics
BuA 623 Interpersonal Relations in Organizations
BuA 624 Operations Management
BuA 626 History of Business
BuA 627 Entrepreneurship
BuA 628 Human Resource Management
BuA 650 Thesis Option

4. Degree Requirements - Level II

Required Capstone Courses
BuA 671 Management Simulation
BuA 676 Business Strategy/Policy

Additional Requirements

A comprehensive Masters Paper and Oral Review, scheduled during the student's last quarter, are requirements for graduation.

Up to two C's but no D's in 600 level courses are accepted.

Completion of Requirements

The time limit for completing the MBA degree is five years from the date of first matriculation. Once this time limit expires, the student must submit a written application for an extension (indicating a completion timetable) to the Director of the MBA program, and at the discretion of the graduation business faculty, must revalidate courses whose currency has expired.

Applying for Graduation

MBA students must submit a graduation petition to the office of the Dean of the College no later than one week following pre-registration for the final quarter. Graduation petitions are available from the MBA Academic Advisor and from the Director of the MBA program.

MBA Course Descriptions ***Preparatory Courses***

501. Accounting Fundamentals. (5)

Basic accounting systems and concepts. Preparation and analysis of basis accounting statements. Partnership and corporation accounting, and other selected topics.

511. Micro-Macro-economics. (5)

A survey of the two branches of economic theory from a managerial perspective. Macro-economics emphasizing national income accounting, fiscal and monetary policies. Micro-economics giving the student an introduction to price and distribution theories.

521. Management and Organizational Behaviors. (5)

Study of the basic concepts and functions of enterprise management, and of the major perspectives on effective management and utilization of human resources in the organization. Particular emphasis on the management of change and innovation.

531. Marketing Fundamentals. (5)

Study of the managerial aspects of the marketing function, the marketing concept, marketing strategy planning, and the role of marketing in the enterprise and in the economy as a whole.

541. Finance Fundamentals. (5)

Study of the basic concepts and models utilized in effective financial management. Includes such topics as: forecasting and planning, investment and financing decisions, financial control, and interaction with capital markets.

Level I - Six courses, all required.**603. Quantitative Methods for Management. (5)**

An examination of the major quantitative tools available to analyze business problems and evaluate alternative solutions. Topics include regression, programming and network models.

621. Organizational Behavior. (5)

A study of the major historical perspectives, and the current challenges and opportunities, with regard to maximizing human resource development and effectiveness. Particular emphasis on key aspects of the current literature, and on building individual models of understanding of this dynamic challenge.

622. Social and Legal Environment of Business. (5)

A study of current social problems faced by business, with particular attention paid to the background factors giving rise to those problems, various proposed solutions, and the approach that is currently being followed.

631. International Business. (5)

A study of the major opportunities, challenges, and approaches to increased effectiveness, in the international business area.

636. Marketing Management. (5)

Advanced study of selected strategic management aspects of the marketing function. Special emphasis on key information-gathering and decision-making processes.

642. Managerial Finance. (5)

A study of the theory, principles, analytical procedures and problem-solving techniques incorporated in the management of the firm's flow of funds. Includes such

topics as: capital structure, financing, working capital management, and maximization of market values.

Level II - Elective Courses: Four courses required.

600. Effective Business Communication. (5)

A study and application of techniques designed to develop more effective written and oral presentations, reports and research analyses.

601. Managerial Accounting. (5)

The study of the uses of accounting information in support of the managerial functions of planning and control as well as the analysis and interpretation cost data relevant to business policy implementation.

Prerequisites: Bua 501 or two undergraduate level courses in Principles of Accounting.

609. Computers in Business II. (5)

Further study of computer programming and the use of computers in business.

612. Managerial Micro-economics. (5)

As a course in applied micro-economics, Managerial Micro-Economics focuses on the utilization of micro-economic principles in conjunction with mathematical and statistical tools to analyze and/or make business decisions.

615. Managerial Macroeconomics. (5)

As a course in applied macroeconomics, Managerial Macroeconomics examines, within the framework of managerial decision-making, the economic theories and policy choices on national and global economic issues.

623. Interpersonal Relations in Organizations. (5)

A study of human interaction in the organizational context. Topics to be covered include self-concept, values, attitudes, prejudice, perception and interpersonal attraction.

624. Operations Management. (5)

Study of the major methods and practices in the field of operations management. Particular emphasis is placed on managerial problem-structuring and decision-making practices in this context, and on the major concepts and models utilized in effective operations management.

626. History of Business. (5)

A survey of business in western civilization, beginning with the Commercial Revolution, but emphasizing the American experience from the colonial period. Attention is paid to developments in technology, organizational structure and management theories.

627. Entrepreneurship. (5)

A study of entrepreneurship and its role in our socioeconomic systems, and the basic business and management function involved in the initiation and operation of a small business. Particular emphasis on the development and presentation of a comprehensive

proposal for the initiation of a business enterprise by each individual student.

628. Human Resource Management. (5)

Study of the major activities of the human resource management function, and of their influences on employee effectiveness and their relationships to such external influences as labor markets and governmental regulation.

650. Thesis Option. (5)

Provides the opportunity for meaningful research study and report on an appropriate topic of particular interest to the individual student.

***Level II - Capstone courses,
two required courses.***

671. Management Simulation. (5)

Use of a microcomputer-based business simulation model to integrate concepts and learning related to all functional areas of the firm. The course is designed to further develop problem-solving skills in an environment specifically designed to simulate the real business world, to provide the student with an understanding of the external, non-market implications of problems that affect internal decisions, and to exercise interpersonal and communication skills in a team-approach to decision-making.

Prerequisite: 30 or more credit hours in 600 MBA level courses including BuA 621, 636, and 642.

676. Business Strategy/Policy. (5)

Capstone case study course treating the critical senior management challenges of business policy formulation and strategic management. Particular emphasis on innovation and the management of change.

Prerequisite: 30 or more credit hours in 600 MBA level courses including BuA 621, 636, and 642.

Master of Education Degrees

Introduction

The Master of Education degree is offered in Early Childhood and Middle Childhood Education. These programs are fully accredited by the Southern Association of Colleges and schools and the Georgia Professional Standards Commission.

Teacher Certification

Certification requirements are established by the State of Georgia's Professional Standards Commission. LaGrange College offers a variety of degree programs which are approved by the State of Georgia's Professional Standards Commission and lead to certification in Georgia. Students desiring to be certified upon completion of their programs should plan to work especially closely with their advisers since certification requirements are subject to change.

Master of Education programs conducted by the College are designed for students entering the program with an NB-4, NT-4, or PBT-4 certificate. Completion of a Master of Education degree qualifies these individuals at the fifth year level. Those individuals who do not have at least an NB-4 certificate must take course work leading toward NB-4 certification prior to taking courses leading to a Master of Education degree. These courses must be approved by the Certification Section of the Georgia Professional Standards Commission and their adviser within the Education Department.

In addition, the College offers coursework leading to certification for individuals who hold a degree in other fields or wish to renew or add to their current area of certification. These students will be evaluated on an individual basis

and will have their coursework approved by the Certification Section of the Georgia Professional Standards Commission and their adviser within the Education Department. Not more than 15 quarter hours used to add a new field of certification may be applied to the Master's degree in the new field. The only exception to this rule is a change from Early Childhood to Middle Childhood and vice versa.

Grades

All graduate programs require the student to maintain a grade-point average of 3.0. No credit toward the degree will be awarded for any grade below 2.0 (C).

Time Limitation

Students must complete all requirements for the degree within five years starting from the date of admission to the program. All courses or requirements which do not meet this requirement must be repeated.

Candidacy

Admission to graduate study does not constitute admission to candidacy for the M.Ed degree. Students may apply for degree candidacy after they have completed 30 hours of graduate credit. Moreover, the student must have the recommendation of the Department Chair in the specialized area and an overall grade average of B(3.0) on graduate courses taken with no grade below C. No grade below C will be accepted toward the degree. In case admission to candidacy is not granted, the student may reapply after having completed specified requirements.

Final Examination

After students have been admitted to candidacy for the M.Ed. degree, they must make application for a final examination. This examination, written and/or oral, will be presided over by the Chair of the Department in the area of the student's specialization, and is open to all members of the graduate faculty teaching in the student's elected fields.

Thesis

LaGrange College does not require a thesis for the Master of Education degree.

Extension and Correspondence

Graduate credit is not allowed for work done in extension or by correspondence.

Course Load

A full-time course load is 10 quarter hours per quarter or summer session. This load may not be exceeded without permission from the Dean of the College.

Financial Assistance

Financial assistance may be available to teachers who are teaching in public or private schools within LaGrange College's service area. Specifics of this assistance may be obtained by contacting the Office of Financial Planning.

Applying for Graduation

The graduate student must file, through the advisor, an application for graduation with the Dean of the College. This must be done one quarter prior to the anticipated date of graduation. Any change must be approved by the advisor, the Chair of the Division of Education, and the Dean of the College. The applications for graduation are

available from the office of the Division of Education and the office of the Dean of the College.

Guidance and Counseling

- 1.Upon acceptance the student is assigned an adviser.
- 2.With the help of the adviser each student plans a program of study to satisfy requirements in a chosen teaching field and which best meets individual needs.
- 3.In order to establish definite goals as well as intermediate objectives, a periodic checklist and a definite timetable will be mutually agreed to by student and advisers.

Program Design

A detailed structure of the specified programs follows:

Early Childhood Education	55 qtr. hrs.
Professional Core	25 qtr. hrs.
Edu 501 Foundations of Education	
Psy 504 Advanced Educational Psychology	
Edu 510 Methods of Educational Research	
Edu 524 Current Trends in Early Childhood Curriculum	
Edu 525 Advanced Child Development	
Content Area	25 qtr. hrs.
(Note: Any graduate course in the content area may be substituted with the approval of the adviser.)	
Edu 543 Analysis and Correction of Reading Difficulties	
Edu 541 Problems in Teaching Reading	
Edu 526 Communication Arts for the Young Child	
Edu 519 Mathematics for the Young Child	
Edu 517 Science for the Young Child	
Edu 527 Creative Activities for the Young Child	
Edu 536 Trends in Elementary Social Studies	
Edu 540 Children's Literature	
Electives	5 qtr. hrs.
A graduate course approved by adviser or five additional hours from content area, above.	
Middle Childhood Education	55 qtr. hrs.
Professional Core	20 qtr. hrs.
Edu 501 Foundations of Education	
Psy 504 Advanced Educational Psychology	
Edu 505 Advanced Middle Childhood Curriculum	
Edu 510 Methods of Educational Research	
Primary and Secondary Concentration	25 qtr. hrs.
(Note: Any graduate course in the content area may be substituted with the approval of the adviser.)	
Edu 518 Science in the Middle Childhood School	
Edu 520 Advanced Trends in Language Arts	
Edu 543 Analysis and Correction of Reading Difficulties	
Edu 541 Problems in the Teaching of Reading	
Edu 537 Trends in Middle School Social Studies	
His 506 History of the South	
His 515 Georgia History	
Mth 558 Fundamentals of Algebra and Geometry	
Mth 514 Statistics with Probability	

Edu 522 Mathematics for the Middle School	
Bio 530 Environmental Science	
GSc 592 History of Science	
Eng 502 Advanced Grammar	
Eng 503 Advanced Literature in the Middle School	
Electives-Graduate courses approved by adviser.	10 qtr. hrs.

Courses taught in Education Department

501G. Foundations of Education. (5) (On demand)

An advanced course in the nature of education with reference to philosophical, historical, psychological, sociological, and cultural development. An examination of aims and values, learners and the learning process, social implications, organization and means of support, and trends for the future. Individual and group projects required in relation to interests and needs. Performance evaluation emphasized. Selected list of reading materials.

505G. Advanced Middle Childhood Curriculum. (5) (On demand)

An extensive reading and study course in current trends in middle school curricula, examining innovative educational programs in this country and abroad. Individual and group projects required in relation to interests and needs. Performance evaluation emphasized.

510G. Methods of Education Research. (5) (On demand)

An identification of educational problems and appropriate research strategies. An introduction to the statement of research subjects, the methods of gathering and arranging data, statistical methods of analysis, and the use and application of research results.

517G. Science for the Young Child. (5) (On demand)

A critical analysis of content, methodologies, and developmental procedures in science curriculum for the young child. Emphasis placed on the application of learning and sensorimotor skills to science content and processes.

518G. Science for the Middle School. (5) (On demand)

A critical analysis of content, methodologies and developmental procedures in science curriculum for the middle school. Emphasis placed on the application of learning and sensorimotor skills to science content and processes.

519G. Mathematics for the Young Child. (5) (On demand)

A study of early childhood mathematics and methodology.

520G. Advanced Trends in Language Arts. (5) (On demand)

A study of the development and structure of language as it affects the curriculum of the elementary school. An examination of each language area providing the elementary teacher with fundamental knowledge as a basis for classroom teaching.

522G. Mathematics for the Middle School Child. (5) (On demand)

A study of middle school mathematics and methodology.

524G. Current Trends in Early Childhood Curriculum (5) (On demand)

An extensive investigation of development issues, and trends in early childhood education curriculum.

525G. Advanced Child Development. (5) (On demand)

An intensive study of the emotional, social, physical, and intellectual development of children during their first nine years, emphasizing changes as a result.

526G. Communication Arts for the Young Child. (5) (On demand)

A study of language acquisition, development and variability, and the implementation for classroom practices. Instructional techniques in oral language activities and activities basic to experiences in written language to be explored.

527G. Creative Activities for the Young Child. (5) (On demand)

Selection, discussion, and implementation of creative activities in art, music, language arts, science and related fields. Special emphasis placed on growth and development that facilitate creative functioning.

528G. Practicum in Early Childhood Education (5) (On demand)

Supervised practice in approved institutional setting. Close supervision maintained by a member of the family.

529G. Practicum in Middle Childhood Education. (5) (On demand)

Supervised practice in an approved middle childhood institutional setting. Close supervision maintained by a member of the faculty.

536G. Trends in Elementary Social studies. (5) (On demand)

An overview of the social science disciplines with extensive reading in current materials. Development of curricula and resource materials for elementary social studies and presentation of materials developed for use in the classroom.

537G. Trends in Middle School Social Studies. (5) (On demand)

An overview of the social science disciplines with extensive reading in current materials. Development of curricula and resource materials for middle school social studies and presentation of materials developed for use in the classroom.

540G. Children's Literature. (5) (On demand)

A wide selection of reading material in the field of children's literature, including critical and biographical materials. Intensive study of one area in books for children and a report on research. Development of materials for enrichment of the elementary literature program.

541G. Problems in Teaching Reading. (5) (On demand)

A practical application of theories in the process of reading. Identification and study of methods for dealing with normal, handicapped, slow and gifted readers.

543G. Analysis and Correction of Reading Difficulties.

(5) (On demand)

Utilization of diagnostic and achievement tests to determine reading difficulty in elementary school children. Formal procedures for remedial classes are developed which are designed to improve instruction in the graduate student's own classrooms. The analysis of the tests and implications for correction of reading difficulties are addressed. Elementary students are used for testing, analyzing the tests and preparing remediation. A formal case study is prepared at the conclusion of this testing.

549G. Microteaching using Media (5) (On demand)

An advanced course in the philosophy, development, utilization, and evaluation of current experimentation. Major emphasis given to systems approach to media utilization. Individual and group projects required in relation to interests and needs. Performance evaluation emphasized. Selected list of reading.

556G. Psycholinguistic Reading in the Elementary School.

(5) (On demand)

Analysis of current trends and practices in the teaching of reading (Grades K-8). Emphasis will be on psycholinguistic reading and practical application to the classroom and focus given to approaches presently being used in the elementary schools.

559G. Introduction to Pupils with Special Needs. (5) (On demand)

A study of identification and diagnostic techniques for teachers as related to areas of exceptionality among students and of alternative style of teaching to meet special needs.

572G. Methods of Classroom Management. (5) (On demand)

A course designed to assist students in investigation and evaluation the relationship between teacher effectiveness and classroom management. Specifically how teacher planning, organization, and effectiveness relate to classroom management. Emphasis will also be given to various roles expected of a teacher, alternative approaches to classroom discipline, both large and small group organization, and awareness of teacher stress, causes, and related problems.

501G. Grammar for the Middle School. (5) (On demand)

A review of grammar as it throws light on present day usage. Attention will be given to departures from standard English which occur frequently in colloquial usage.

503G. Literature for the Middle School. (5) (On demand)

A discussion of texts of literary merit suitable for the middle grades. Attention will also focus upon ways a teacher might use a given piece of literature in the classroom.

Courses taught in History Department

506. History of the South. (5) (On demand)

Emphasis on the Antebellum, Civil War, Reconstruction and New South periods.

515. Georgia History. (5) Summer.

A study of Georgia history from the Pre-colonial period to the present with emphasis on the historical, social, economic and political development of the state.

516. Twentieth Century America. (5) (On demand)

An intensive study of the United States in the twentieth century at the graduate level.

543. Twentieth Century Russia. (5) (On demand)

An examination of the forces which resulted in the collapse of the Russian Autocracy as well as the subsequent emergence and development of the Soviet State.

Courses taught in Mathematics Department

559G. Problem Solving in School Mathematics. (5) (On demand)
Skills and strategies for solving mathematical problems are developed. The following topics are included in this course. Techniques of estimation; mental arithmetic; pattern exploration in developing generalization; use of calculators in skill and concept development, use of recreational math in motivation, techniques for testing conjectures.

556G. Algebra for Elementary Teachers. (5) (On demand)

A study of special topics in Algebra relevant to school mathematics.

557G. Geometry for Elementary Teachers. (5) (On demand)

A study of special topics in Geometry relevant to school mathematics.

Courses taught in Psychology Department

504-Psy. Advanced Educational Psychology. (5) (On demand)
A seminar course with emphasis upon motivation, methods of learning, ability level, behavioral characteristics, individual differences, and other related matters.

GRADUATE FACULTY

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